

**NATIONAL COMMISSION FOR MINORITY EDUCATIONAL INSTITUTIONS**  
**Ministry of Human Resource Development**  
**(Govt. of India)**  
**APPLICATION FOR MINORITY STATUS CERTIFICATE**

1. (a) Is the institution run by an individual or by a trust/society:
  - (i) If it is run by a trust/society, indicate unique ID of trust/society as given by the NITI Aayog portal NGO Darpan (It is not needed only in the case of institutions run by individuals). Further, the details given in the form should match with corresponding detail as available on the ngo darpan web site (<http://ngo.india.gov.in>)
  - (b) Name and address of the institution
  - (c) Name and address(with PIN Code)of the President/ Secretary of the Trust/ Society or of individual
  - (d) Contact No
  - (e) e mail ID of the society (individual if the institution is run by individual):
2. Whether the applicant institution had ever applied to NCMEI for grant of minority status certificate? If so, furnish reference number and date along with orders of the Commission.
3. Whether the applicant institution's claim is based on religious or linguistic minority?
4. Whether the applicant institution has been established or administered by:-
  - (a)Religious minority(Tick on appropriate)

Muslim	Christian	Sikh	Jain	Buddhist	Parsee
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or

- (b) Linguistic minority (pl note that the Commission does not entertain application from linguistic minority).
5. Whether any competent authority in the State/ UT has been authorized to issue minority status certificate to minority educational institutions. If so, furnish details.
6. Whether an application has been moved with the authority concerned? If yes, attach a copy of your application with the following information:
  - (a)Date of application
  - (b)Acknowledgement / Proof of Service
  - (c) The application:
    - (i) Is rejected
    - (ii) Is still pending.
  - (d) In case of rejection, the reason therefore.(Attach a copy of the order or rejection letter)
  - (e) The date on which the order of rejection has been communicated to you.
7. If your application is still pending, what is the current status of your application.
8. Date(s) of reminder(s) sent by you to the competent authority and replies received, if any, in this regard.
9. Details pertaining to the Society/ Trust
  - (a) Name and Address(with PIN Code)of the Society/ Trust
  - (b) Whether it is registered (attach a copy of the certificate of registration)
  - (c) Attach a copy of the MOA of Society/ Trust deed
  - (d) Name and addresses of the founding Members/ Mutwallis/ Trustees and their religion.
  - (e) Whether the MoA of the Society/ Trust Deed has been amended at any time and, if yes, attach a copy of the amended MOA of Society / Trust Deed.
10. Details pertaining to the Institution
  - (a) The year in which the institution has been established.
  - (b) Who established the institution.
  - (c) Percentage of students from the minority community admitted in the institution (show community-wise break-up of student population admitted in the institution in current academic year through an affidavit of the Principal / Headmaster / Headmistress).
  - (d) Names and Addresses of the present Trustees/ Mutwallis/ Members of the Governing Body and their religion.
  - (e) Whether the Trust/ Society of the applicant institution has been recognized by any court or competent authority as Religious/ Linguistic minority institution? If yes, provide details.
  - (f) Whether the minority status of the applicant institution has been withdrawn/ cancelled by the competent authority at any time. If yes, on what grounds.
  - (g) Whether the name of the institution or its ownership has changed since its inception and if so the details thereof.

- (h) Have you ever approached any judicial forum including Supreme Court or High Court for grant of minority status to the applicant institution? If so, furnish details and give present status.
- (i) Is the applicant institution affiliated to the State Board or Central Board or University. Furnish details including copy of order/ letter of affiliation.
- (j) Whether the institution was recognized/ de-recognized by any competent authority?

11. Whether the institution is aided / un-aided

#### **DECLARATION**

I, \_\_\_\_\_ Chairman/Secretary/Correspondent on behalf of the \_\_\_\_\_ Society, hereby declare that the particulars furnished above are true to the best of my knowledge and belief, and that if any detail is found on verification/ inspection to be false, the Commission shall cancel the minority status certificate awarded to the institution. The decision of the Commission in this regard shall be final.

Chairman/Secretary/Correspondent  
(for and on behalf of the Institution)

Place:

Date: